East Sheen Primary School



Calculation Policy

Dated: June 2020

Introduction

This policy explains the calculation strategies taught at East Sheen Primary School in both mental and written mathematics to meet the requirements of the National Curriculum 2014 for the teaching and learning of mathematics.

It is designed to give pupils a consistent and smooth progression of learning in calculations across the school. Please note that early learning in number and calculation in Reception follows the 'Development Matters' EYFS document, and this calculation policy is designed to build on progressively from the content and methods established in the Early Years Foundation Stage.

The stages are shown in order of their teaching progression and the year groups in which they would typically be taught. However the timescale for teaching each method will depend upon the development of the children in any particular group or year cohort. It is very important that children are given time to develop a depth of understanding of the mathematics they are using before they move onto further more abstract methods and they should not be discouraged from using previously taught methods in which they are secure whilst new concepts are being embedded. To support the development of their understanding of the different methods a variety of concrete and pictorial models and images are used prior to progression onto the abstract representation and problems are presented in a variety of contexts, in order to enable children to develop the ability to transfer their knowledge and understand and appreciate the relevance of maths in everyday life.

The long-term intent of the policy is for the children to be able to select an appropriate and efficient method to tackle any given problem. To do this they need to ask themselves:

- Can I do this in my head?
- Can I do this in my head using drawings or jottings to help me?
- Do I need to use a written method?
- Which method is the best to use?

Mental Methods.

Oral and mental work in mathematics is essential. The ability to calculate mentally forms the basis of all methods of calculation and should be seen as being complementary to written methods. In every written method there is an element of mental processing but written recording helps children to clarify their thinking and assists the development of more fluent and sophisticated processes.

When we discuss mental calculations in maths at KS2, we need to be clear about the distinction between facts that children should be able to rapidly recall vs the types of calculations that children should be able to **calculate** mentally, sometimes with the support of jottings.

Rapid recall of number facts is important because if children are able to recall number facts automatically (in other words, they **gain automaticity** in these facts) it allows them to free up their **working memory** when faced with questions and problems across the whole maths curriculum.

Early practical, oral and mental work lays the foundations by providing children with a secure knowledge of place value and number facts whilst later work ensures that children recognise how operations relate to each other and how the rules of arithmetic are used and applied. Ongoing mental and oral work provides structured practise and repetition of mental skills and helps to consolidate understanding and recall of key number facts.

Children need to develop to skills to:

- Recall number facts instantly eg. addition and subtraction facts for each number to 10/20, sums and differences of multiples of 10, doubles, halves and multiplication facts.
- Use taught strategies to work out a calculation eg . recognise that addition can be done in any order and use this to mentally add a one–digit number or a multiple of 10 to a 2-digit number, or partition numbers into their tens and ones to add them and then recombine them to reach an answer.

The following pages detail the progression in learning for each of the four operations – addition, subtraction, multiplication and division Children with identified special educational needs follow the same progression, using the concrete, pictorial and abstract approach. However, in order to consolidate their understanding, they may be working at a slower rate through the programme than the academic year group in which they are based.

A separate document, 'Progression in mental calculations' sets out the progression in learning for the specific mental strategies.

This policy has been largely adapted from the White Rose Maths Hub Calculation Policy. It is a working document and will be revised and amended over time.

Objective & Strategy	Concrete	Pictorial	Abstract
Combining two parts to make a whole: part- whole model	Use part part whole model. Use cubes, counters and Numicon to add two num- bers together as a group or in a bar.	3 3	4 + 3 = 7 4 3 $10=6+4$ Use the part-part whole diagram as shown above to move into the abstract.
Starting at the big- ger number and counting on	Start with the larger number on the bead string and then count on to the smaller num- ber 1 by 1 to find the answer.	12 + 5 = 17 $10 11 12 13 14 15 16 17 18 19 20$ Start at the larger number on the number line and count on in ones or in one jump to find the answer.	5 + 12 = 17 Place the larger number in your head and count on the smaller number to find your answer.
Regrouping to make 10. This is an essential skill for column addition later.	6 + 5 = 11 Start with the bigger number and use the smaller number to make 10. Use ten frames.	3 + 9 = Use pictures or a number line. Regroup or partition the smaller number using the part part whole model to make 10. 9 + 5 = 14 $1 + 4$ 1	7 + 4= 11 If I am at seven, how many more do I need to make 10. How many more do I add on now?
Represent & use number bonds and related subtraction facts within 20	2 more than 5	$\begin{array}{c} \hline \\ \hline $	Emphasis should be on the language ' <i>1 more than 5 is equal to 6.'</i> <i>6 is 1 more than 5</i>

Objective &	Concrete	Pictorial	Abstract
Strategy			
Adding multiples of ten	50= 30 = 20	3 tens + 5 tens = tens 30 + 50 = Use representations for base ten.	20+30=50 70=50+20 40+ = 60
Use known number facts Part ,part,whole	20 Children ex- plore ways of making num- bers within 20	20 - = = = = = = = = = = = = = = = = = =	+ 1 = 16 $16 - 1 =1 + = 16 $ $16 - = 1$
Using known facts	□+ □ = □ □ + =	xx + xx = xxx $xx + xx = xxxx$ $ (+) = $ $ + + = $ Children draw representations of H,T and O	3 + 4 = 7 leads to 30 + 40 = 70 leads to 300 + 400 = 700
Bar model		7 + 3 = 10	23 25 ? 23 + 25 = 48

Objective &	Concrete	Pictorial	Abstract	
Strategy				
Add a two digit number and ones	17 + 5 = 22 Use ten frame to make ten $17 + 5 = 22$ Use ten frame to make ten $17 + 5 = 22$ $27 + 5 = 32$	17 + 5 = 22 Use part part whole and number line to model. 17 + 5 = 22 3 2 $16 + 7$ $+4$ $+3$ $16 + 2$ $16 + 7$ $16 + 2$ $16 + 2$ $16 + 2$	17 + 5 = 22 Explore related facts $17 + 5 = 22$ $5 + 17 = 22$ $22 - 17 = 5$ $17 - 5$ $22 - 5 = 17$	
Add a 2 digit number and ten(s)	25 + 10 = 35 Explore that the ones digit does not change	27 + 30 +10 +10 +10 27 37 47 57	27 + 10 = 37 27 + 20 = 47 27 + □ = 57	
Add two 2-digit numbers	Model using dienes , place value counters and numicon	+20 +5 Or +20 +3 +2 47 67 72 47 67 70 $72Use number line and bridge ten using partwhole if necessary.$	25 + 47 $20 + 5$ $40 + 7$ $20 + 40 = 60$ $5 + 7 = 12$ $60 + 12 = 72$	
Add three 1-digit numbers	Combine to make 10 first if possible, or bridge 10 then add third digit	Regroup and draw representation. + $+$ $+$ $+$ $+$ $+$ $+$ $+$ $+$ $+$	4 + 7 + 6 = 10 + 7 $= 17$ Combine the two numbers that make/bridge ten then add on the third.	+



Objective &	Concrete	Pictorial	Abstract	
Strategy				Ι Δ
Y4—add numbers with up to 4 digits	Children continue to use Dienes and pv counters to add, exchanging ten ones for a			
	ten and ten tens for a hundred and ten hundreds for a thousand.			
	Hundreds Tens Ones	7 1 5 1		
		Draw representations using pv grid.	Continue from previous work including exchanges from hundreds into thousands	
Y5—add numbers with		2 37 + 81 79	72.8	
more than 4 digits. Adddecimalswith2dec- imal places.		tens ones tents hundredits 00 000 00000 000 0000 00000 000 0000 00000 000 0000 00000 0000 00000 0000 000000	$ \begin{array}{c} \frac{+54.6}{127.4} \\ 1 1 \\ \notin \begin{array}{c} 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\$	
Y6—add several num- bers of increasing com- plexity	As Y5	As Y5	8 1,05 9 3,66 8 15,30 1 + 20,551 1 20,579	Ž
different numbers of decimal points.			Insert zeros for place holders. 2 3 \cdot 3 6 1 9 \cdot 0 8 0 + 1 \cdot 3 00 9 \cdot 5 1 1 2 1 2	+

Objective & Strategy	Concrete	Pictorial	Abstract
Taking away ones.	Use physical objects, counters, cubes etc to show how objects can be taken away. 6-4=2		7—4 = 3
	4—2 = 2	15 - 3 = 12 Cross out drawn objects to show what has been taken away.	16—9 = 7
Counting back	Move objects away from the group, counting backwards. Move the beads along the bead string as you count backwards.	$\begin{array}{c c} -1 & -1 & -1 \\ \hline & 5 & -3 & = 2 \\ \hline & 1 & 2 & 3 & 4 & 5 & 6 & 7 & 8 & 9 & 10 \\ \hline \end{array}$ Count back in ones using a number line.	Put13in your head, count back 4. What number are you at?
Find the Difference	Compare objects and amounts T 'Seven is 3 more than four' 'I am 2 years older than my sister' S Pencils S Pencils C S Pencils S Pencils C S	Count on using a number line to find the difference. +6 $+6$ $+6$ 0 1 2 3 4 5 6 7 8 9 10 11 12	Hannah has 12 sweets and her sister has 5. How many more does Hannah have than her sister.?

Objective &	Concrete	Pictorial	Abstract
Strategy			
Represent and use number bonds and related subtraction facts within 20 Part PartWhole model	Link to addition. Use PPW model to model the inverse. If 10 is the whole and 6 is one of the arts, what s the other part? 10-6 = 4	Use pictorial representations to show the part.	Move to using numbers within the part whole model. 5 12 7
Make 10	14—5	13—7 3 - 7 = 6 3 - 4 3 - 7 = 6 3 - 7 = 7 3 -	16—8 How many do we take off first to get to 10? How many left to take off?
Bar model	52 = 3	10-3 = 7	$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$

Objective & Strategy	Concrete	Pictorial	Abstract	V
Regroupaten into ten ones	Use a PV chart to show how to change a ten into ten ones, use the term 'exchange'	20 - 4 =	20—4 = 16	
Partitioning to sub- tract without re- grouping.	34—13 = 21	Children draw representations of Dienes and cross off.	43—21 =22	
	Use Dienes to show how to par- tition the number when subtracting without regroup- ing.	43-21 = 22		ス 入
Make ten strategy Progression should be crossing one ten, crossing more than one ten, cross- ing the hundreds.	34-28 Use a bead bar or bead strings to model counting to next ten and the rest.	4 $+10$ $+3$ 90 $93'counting on' to find 'difference'Use a number line to count on to next tenand then the rest.$	93—76 = 17	
				Z

Obective &	Concrete	Pictorial	Abstract	
Strategy				Υ.
Column subtraction without regrouping	Use base 10, pv counters or Numicon to model, physically remove first the ones, then the tens – move to 3-digit.	Calculations 542 -22 -32 Draw representations to support under- standing	$47 - 24 = 23$ $-\frac{40 + 7}{20 + 3}$ Intermediate step may be needed to lead to clear subtraction under standing. 32 -12 20	
Column subtraction with regrouping	Image: 100 Image: 100 Image: 100 I	45 70 Tens 10 nes 10 20 20 20 10 2	$836-254=582$ $\frac{360}{130} \frac{7}{130} \frac{4}{6}$ $\frac{200}{50} \frac{50}{4}$ $\frac{200}{50} \frac{50}{4}$ $\frac{200}{50} \frac{50}{2}$ Begin by partitioning into pv columns Then move to formal method. $\frac{728-582=146}{\frac{7}{4} \frac{7}{2} \frac{8}{8}}{\frac{5}{1} \frac{8}{4} \frac{2}{6}}$	

Objective &	Concrete	Pictorial	Abstract
Strategy			
Subtracting tens and ones	234 - 179	Children to draw pv counters and show their exchange—see Y3	2 7 5 /1
Year4subtractwith up to 4 digits.			-1562
Introduce decimal subtrac- tion			1192
	Model process of exchange using Numi- con, base ten and then move to PV coun- ters.		Use the phrase 'take and make' for ex- change
Year 5- Subtract with at least 4 dig- its	As Year 4	Children to draw pv counters and show their exchange—see Y3	2 X 10 Z 16 - 2 1 2 8
		Using bar models to represent more complex missing number calculations.	
Subtract with decimal values, including mixtures of integers and decimals and aligning the decimal			Use zeros for place- holders. $7 \times 6 \times 0$ $- 372 \cdot 5$ $6796 \cdot 5$
Year 6—Subtract with increasingly large and more			* * * * * * * * * * * * * * * * * * *
complex numbers and decimal values.			12 10 15 · 3K 11 9 kg
			$- 36 \cdot 080 kg$ $- 69 \cdot 339 kg$

Objective &	Concret	Pictorial	Abstract
Strategy	e		
Doubling	Use practical activities using manip- ultives including cubes and Numicon to demonstrate doubling + = = = + = = = double 4 is 3 $4 \times 2 = 8$ $+ = = = =$	Draw pictures to show how to double numbers	Partition a number and then double each part before recombining it back together. 16 10 10 10 10 10 10 10 10
Counting in multiples	Count the groups as children skip count. Children may use their fin- gers as they are skip counting.	Children make representations to show counting in multiples. $2 \begin{array}{c} 2 \\ 2 \\ 2 \\ 4 \end{array} \begin{array}{c} 2 \\ 4 \end{array} \begin{array}{c} 2 \\ 6 \\ 8 \end{array} \begin{array}{c} 2 \\ 10 \end{array} \begin{array}{c} 2 \\ 12 \end{array} \begin{array}{c} 2 \\ 12 \end{array} \begin{array}{c} 2 \\ 10 \end{array} \end{array} \begin{array}{c} 2 \\ 10 \end{array} \end{array} \begin{array}{c} 2 \\ 10 \end{array} \begin{array}{c} 2 \\ 10 \end{array} \end{array} \begin{array}{c} 2 \\ 10 \end{array} \end{array} $	Count in multiples of a number aloud. Write sequences with multiples of num- bers. 2, 4, 6, 8, 10 5, 10, 15, 20, 25, 30
Making equal groups and counting the total (multiplicand x multiplier Eg. 2x3 meaning 3 lots of 2, or 2, 3times)	Use manipulatives to create equal groups.	Draw I to show 2 x 3 = 6	2 x 4 = 8 (multiplicand x multiplier Eg. 2x4 meaning 4 lots of 2, or 2, 4times)

Objective &	Concrete	Pictorial	Abstract
Strategy			
Repeated addition	Use different objects to add equal groups	Use pictorial including number lines to solve probe There are 3 sweets in one bag. How many sweets are in 5 bags altogether? 3+3+3+3+3 = 15 	Write addition sentences to describe objects and pictures. $\underbrace{\begin{array}{c} \hline \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ $
Understanding ar- rays	Use objects laid out in arrays to find the an- swers to 2 lots of 5, 3 lots of 2 etc.	Draw representations of arrays to show under- standing	Multiplication number sentences: $3 \times 2 = 6$ $2 \times 5 = 10$

Objective &	Concrete	Pictorial	Abstract
Strategy			
Doubling	Model doubling using dienes and PV counters. 40 + 12 = 52	Draw pictures and representations to show how to double numbers x x	Partition a number and then double each part before recombining it back together. 16 10 10 10 10 10 10 10 10
Counting in multiples of 2, 3, 4, 5, 10 from 0 (repeated addition)	Count the groups as children are skip counting, children may use their fin- gers as they are skip counting. Use bar models. 5+5+5+5+5+5+5=40	Number lines, counting sticks and bar models should be used to show repre- sentation of counting in multiples. $\underbrace{3^{+3} + 3^{+3$	Counting multiples of a number aloud. Write sequences with multiples of numbers. 0, 2, 4, 6, 8, 10 0, 3, 6, 9, 12, 15 0, 5, 10, 15, 20, 25, 30 $4 \times 3 =$

Objective &	Concrete	Pictorial	Abstract	VO
Strategy				ΙZ
Multiplication is commutative 5x3 = 15 3x5 = 15	Create arrays using counters and cubes and Numicon.	Use representations of arrays to show different calculations and explore commutativity.	$12=3 \times 4$ $12=4 \times 3$ Use an array to write multiplication sentences and reinforce repeated addition. 00000 $5+5+5=15$ $3+3+3+3+3=15$ $5 \times 3 = 15$ $3 \times 5 = 15$	MULTIPLIC
Using the Inverse This should be taught alongside division, so pupils learn how they work alongside each other.		$\begin{vmatrix} 4 & 2 \\ 4 & 2 \\ \end{vmatrix} \times \end{vmatrix} = \end{vmatrix}$ $\begin{vmatrix} 4 & 2 \\ \end{vmatrix} \times \end{vmatrix} = \end{vmatrix}$ $\begin{vmatrix} 5 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\$	2 x 4 = 8 4 x 2 = 8 8 \div 2 = 4 8 \div 4 = 2 8 = 2 x 4 8 = 4 x 2 2 = 8 \div 4 4 = 8 \div 2 Show all 8 related fact family sentences.	A TION



Objective & Strategy	Concrete	Pictorial	Abstract
Grid method recap from year 3 for 2 digits x 1 digit Consolidation of 3 digit numbers by 1 digit.	As above	Children can represent their work with place value counters in a way that they understand. They can draw the counters using colours to show different amounts or just use the circles in the different columns to show their thinking as shown above (Y3)	Recap of multiplying 2/3 digit by 1 digit then moving forward, multiply by a 2 digit number showing the different rows within the grid method.
Column multiplication	Children can continueto be supported by place value counters at the stage of multipli- cation. This initially done where there is no regrouping. 327 x 4 Hundreds Tens Ones It is im- portant at this stage that they always multiply the ones first. The corresponding long multiplication is mod- elled alongside	\times 300207412008028The grid method my be used to show how this relates to a formal written method.Image: State of the	327 $- x 4$ 28 80 $- 1200$ 1308 $3 2 7$ $x 4$ $3 2 7$ $x 4$ $1 3 0 8$ $- 1 2$ $- 1 2$ $- 1 2$ $- 1 2$ $- 1 2$ $- 1 2$ $- 1 2$

Objective &	Concrete	Pictorial	Abstract	V5_6
Strategy				
Column Multiplication for	Hundreds Tens Ones	As previously	327	
3 and 4 digits x 1 digit.	It is important at		<u>x 4</u>	
	this stage that they		28	
	always		80	
	multiply the ones		1200	
	first.		1308	
	Children can continue to be supported by place value counters at the stage of multiplication. This initially done where there is no regrouping. $321 \times 2 = 642$, then exchanging.		3 2 7 × 4 1 3 0 This will lead to a compact method.	
Column multiplication	Manipulatives may still be used with the corresponding long multiplication modelled alongside.	As previously – continuing to use bar modelling to support prob lem solving	$\begin{array}{ c c c c c c c } \hline 1 & 8 & 18 \times 3 \text{ on the} \\ \hline 1 & 8 & 13 & 18 \times 3 \text{ on the} \\ \hline 1 & 8 & 13 & 18 \times 3 \text{ on the} \\ \hline 1 & 3 & 13 & 18 \times 3 \times $	CATION
			$\begin{array}{c cccc} \times & 1 & 6 & zero \text{ as a} \\ \hline 7 & 4 & 0 & 4 & (1234 \times 6) \\ \hline 1 & 2 & 3 & 4 & 0 & (1234 \times 10) \\ \hline 1 & 9 & 7 & 4 & 4 & units first \end{array}$	

Objective &	Concrete	Pictorial	Abstract
Strategy			
Multiplying numbers up to 2 decimal places by a single digit			Remind children that the single digit belongs in the ones column. Line up the decimal points in the question and the answer.



Objective &	Concrete	Pictorial	Abstract
Strategy			
Division as sharing	Image: Weight of the second	Children use pictures or shapes to share quanti- ties. 3 3 3 3 3 3 3	12÷3=4
Division as grouping	Divide quantities into equal groups. Use cubes, counters, objects or place value counters to aid understanding.	Use number lines for grouping +3 +3 +3 +3 0 1 2 3 4 5 6 7 8 9 10 11 12 Think of the bar as a whole. Split it into the num- ber of groups you are dividing by and work out how many would be within each group.	28 ÷ 7 = 4 Divide 28 into 7 groups. How many are in each group?
		20 ? 20 ÷ 5 = ? 5 x ? = 20	

Objective &	Concrete	Pictorial	Abstract
Strategy			
Division with arrays (as grouping)	Link division to multiplication by creating an array and thinking about the number sentences that can be created. Eg $15 \div 5=3$ $5 \times 3 = 15$ $15 \div 3 = 5$ $3 \times 5 = 15$	Draw an array and use lines to split the array into groups to make multiplication and division semences $15 \div 5 = 3$ $15 \div 3 = 5$	Find the inverse of multiplication and division sentences by creating eight linking number sentences. $7 \times 4 = 28$ $4 \times 7 = 28$ $28 \div 7 = 4$ $28 \div 4 = 7$ $28 = 7 \times 4$ $28 = 4 \times 7$ $4 = 28 \div 7$ $7 = 28 \div 4$
Division as grouping	Use cubes, counters, objects or place value counters to aid understanding.	Continue to use bar modelling to aid solving division problems. 20 20 \div 5 = ? 5 x ? = 20	How many groups of 6 in 24? $24 \div 6 = 4$





Objective &	Concrete	Pictorial	Abstract	V
Strategy				
Divide at least 3 digit numbers by 1 digit. (Y4)	As for Y3 Consolidation of short division method, taught in Year 3, using place value	As for Yr3 Students can continue to use drawn diagrams with dots or circles to help them divide numbers into equal groups. They should be encouraged to move	Begin with divisions that divide equally with no remainder.	•
Divide numbers up to 4 digits by a 1 digit number and interpreting remainders appropriately for the context (Y5)	written method Starting with numbers where there are no exchanges and moving to those with exchanges, then those with exchanges and remainders.	towards counting in multiples/ using known tables facts to divide more efficiently.	$\begin{array}{c cccc} 4 & 8 & 7 & 2 \\ \hline Move onto divisions with a remainder. \\ $	
Divide numbers up to 4 digits by a two-digit number using the formal written method of short division where appropriate, interpreting remainders according to the context (Y6)			And expressing the remainder as a fraction Eg $0 \\ 8 \\ 6 \\ 2 \\ 5 \\ 6 \\ 7 \\ 7 \\ 7 \\ 7 \\ 7 \\ 7 \\ 7 \\ 7 \\ 7$	
Short Division			0663r5 8)5 ⁵ 3 ⁵ 0 ² 9	L

Objective &	Long Division				
Strategy					
Divide numbers up to 4 digits by a 2-digit whole number using the formal written method of long division , and interpret remainders as whole number remainders, fractions, decimals or by rounding, as appropriate for the	Moving from examples with no remainders, through examples where remainders in the ones to examples where remainders in any of the place values, using known multiples to scaffold: eg, 516 ÷ 12 $ \begin{array}{r} 4 & 3 \\ 1 & 2 \boxed{5 1 6} \\ - 4 & 8 \\ \end{array} $ Multiples to help: 12 × 1 = 12 12 × 2 = 24 12 × 3 = 36 12 × 4 = 48 \end{array}				
context	$12 \times 5 = 60$ $12 \times 5 = 60$ $12 \times 5 = 60$				
	12 x 4 is 48 , Subtract 48 from 51 3 (tens)remaining				
	Then move the 6 ones down to join the remaining 3 tens So now 36 divided by 12				
		e <mark>l</mark> e			