# East Sheen Primary School <br>  <br> <br> Calculation Policy <br> <br> Calculation Policy <br> Dated: June 2020 

## Introduction

This policy explains the calculation strategies taught at East Sheen Primary School in both mental and written mathematics to meet the requirements of the National Curriculum 2014 for the teaching and learning of mathematics.

It is designed to give pupils a consistent and smooth progression of learning in calculations across the school. Please note that early learning in number and calculation in Reception follows the 'Development Matters' EYFS document, and this calculation policy is designed to build on progressively from the content and methods established in the Early Years Foundation Stage.

The stages are shown in order of their teaching progression and the year groups in which they would typically be taught. However the timescale for teaching each method will depend upon the development of the children in any particular group or year cohort. It is very important that children are given time to develop a depth of understanding of the mathematics they are using before they move onto further more abstract methods and they should not be discouraged from using previously taught methods in which they are secure whilst new concepts are being embedded. To support the development of their understanding of the different methods a variety of concrete and pictorial models and images are used prior to progression onto the abstract representation and problems are presented in a variety of contexts, in order to enable children to develop the ability to transfer their knowledge and understand and appreciate the relevance of maths in everyday life.

The long-term intent of the policy is for the children to be able to select an appropriate and efficient method to tackle any given problem. To do this they need to ask themselves:

- Can I do this in my head?
- Can I do this in my head using drawings or jottings to help me?
- Do I need to use a written method?
- Which method is the best to use?


## Mental Methods.

Oral and mental work in mathematics is essential. The ability to calculate mentally forms the basis of all methods of calculation and should be seen as being complementary to written methods. In every written method there is an element of mental processing but written recording helps children to clarify their thinking and assists the development of more fluent and sophisticated processes.

When we discuss mental calculations in maths at KS2, we need to be clear about the distinction between facts that children should be able to rapidly recall vs the types of calculations that children should be able to calculate mentally, sometimes with the support of jottings.

Rapid recall of number facts is important because if children are able to recall number facts automatically (in other words, they gain automaticity in these facts) it allows them to free up their working memory when faced with questions and problems across the whole maths curriculum.

Early practical, oral and mental work lays the foundations by providing children with a secure knowledge of place value and number facts whilst later work ensures that children recognise how operations relate to each other and how the rules of arithmetic are used and applied. Ongoing mental and oral work provides structured practise and repetition of mental skills and helps to consolidate understanding and recall of key number facts.

Children need to develop to skills to:

- Recall number facts instantly - eg. addition and subtraction facts for each number to $10 / 20$, sums and differences of multiples of 10 , doubles, halves and multiplication facts.
- Use taught strategies to work out a calculation - eg . recognise that addition can be done in any order and use this to mentally add a one-digit number or a multiple of 10 to a 2-digit number, or partition numbers into their tens and ones to add them and then recombine them to reach an answer.

The following pages detail the progression in learning for each of the four operations - addition, subtraction, multiplication and division Children with identified special educational needs follow the same progression, using the concrete, pictorial and abstract approach. However, in order to consolidate their understanding, they may be working at a slower rate through the programme than the academic year group in which they are based.

A separate document, 'Progression in mental calculations' sets out the progression in learning for the specific mental strategies.

| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Combining two parts to make a whole: part- whole model | Use part part whole model. <br> , Use cubes, counters and Numicon to add two numbers together as a group or in a bar. |  | $4+3=7$ $10=6+4$ <br> Use the part-part whole diagram as shown above to move into the abstract. |
| Starting at the bigger number and counting on | Start with the larger number on the bead string and then count on to the smaller number 1 by 1 to find the answer. | $12+5=17$ <br> Start at the larger number on the number line and count on in ones or in one jump to find the answer. | $5+12=17$ <br> Place the larger number in your head and count on the smaller number to find your answer. |
| Regrouping to make 10. <br> This is an essential skill for column additionlater. |  | Usepictures or anumberline. Regroupor partitionthe smallernumberusingthepart part whole model to make 10. $9+5=14$ | $7+4=11$ <br> If I am at seven, how many more do I need to make 10. How many more do I add on now? |
| Represent \& use number bonds and related subtraction facts within 20 | 2 more than 5 |  | Emphasis should be on the language ' 1 more than 5 is equal to 6 .' <br> 6 is 1 more than 5 |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Adding multiples of ten | Model using dienes and bead strings | Use representations for base ten. | $\begin{aligned} & 20+30=50 \\ & 70=50+20 \\ & 40+\square=60 \end{aligned}$ |
| Use known number facts <br> Part ,part,whole | Children explore ways of making numbers within 20 | $\begin{gathered} 20 \\ \square+\square=20 \\ \square+\square \\ \square+\square=20 \\ \square+\square \\ \square=\square \end{gathered}$ | $\square$ $+1=16$ <br> $16-1=$ $\square$ <br> $1+$ $\square$ $\square=16$ <br> 16 $\square$ $\square=1$ $\square$ |
| Using known facts |  | Children draw representations of $\mathrm{H}, \mathrm{T}$ and O | $3+4=7$ <br> leads to $30+40=70$ <br> leads to $300+400=700$ |
| Bar model | $3+4=7$ | $7+3=10$ | 23 25 <br> $?$ $23+25=48$ |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Add a two digit number and ones | $17+5=22$ <br> Usetenframeto make ten <br> Children explore the pattern. $\begin{aligned} & 17+5=22 \\ & 27+5=32 \end{aligned}$ |  | $17+5=22$ Explore relatedfacts $17+5=22$ $5+17=22$ $22-17=5$ $22-5=17$ |
| Add a 2 digit number and ten(s) | Explore that the ones digit does not change |  | $\begin{aligned} & 27+10=37 \\ & 27+20=47 \\ & 27+\square=57 \end{aligned}$ |
| Add two 2-digit numbers | Model using dienes, place value counters and numicon | Use number line and bridge ten using part whole if necessary. | $\begin{gathered} 25+4 又 \\ 20+5 \\ 20+40=60 \\ 5+7=12 \\ 60+12=72 \end{gathered}$ |
| Addthree 1-digit numbers | Combinetomake10firstifpossible, or bridge 10 then add third digit | Regroup and draw representation. | $\begin{aligned} (4+7+6 & =10+7 \\ & =17 \end{aligned}$ <br> Combine the two numbers that make/ bridge ten then add on the third. |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Column Addition-no regrouping <br> Add two or three 2 or 3digit numbers. |  <br> Add together the ones first, then the tens. <br> Move to using place value counters | Children move to drawing the counters using a tens and ones frame or hundreds tens and ones frame. | $\begin{array}{r} 223 \\ +114 \\ \hline 337 \\ \hline \end{array}$ <br> Add the ones first, then the tens, then the hundreds. |
| Column Addition with regrouping. | Exchange ten ones for a ten, or ten tens for one hundred. Model using Dienes,Numicon and pv counters. |  <br> Children can draw a representation of the grid to further support their understanding, exchanging theten. underneath the line <br> Bar models, with missing numbers and related fact families | $\begin{array}{ll} 20+5 \\ 40 & + \\ 60 & +13 \end{array}=73$ |



| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Taking away ones. | Use physical objects, counters, cubes etc toshowhowobjects canbetakenaway. | $15-3=12$ <br> Cross out drawn objects to show what has been taken away. | $7-4=3$ $16-9=7$ |
| Counting back |  <br> Move objects away from the group, counting backwards. <br> Move the beads along the bead string as you count backwards. | Count back in ones using a number line. | Put 13inyourhead, countback 4. Whatnumber are youat? |
| Find the Difference | Compare objects and amounts <br> Lay objects to represent bar model. | Counton using a number line to find the difference. | Hannah has 12 sweets and her sister has 5. How many more does Hannah have than her sister.? |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Represent and use number bonds and related subtraction facts within 20 <br> Part PartWhole model | Linktoaddition. Use PPW model to model the inverse. <br> If 10 is the whole and 6 is one of the arts, what $s$ the other part? $10-6=4$ | Usepictorial representations to showthepart. | Move to using numbers within the part whole model. <br> 5 <br> 12 <br> 7 |
| Make 10 | Make 14 on the ten frame. Take 4 away tomaketen, thentakeonemore awayso that you have taken 5 . | Jump back 3 first, then another 4. Use ten as the stoppingpoint. | 16-8 <br> How many do we take off first to get to 10 ? How many left to take off? |
| Bar model | $5-2=3$ | $10-3=7$ | 8 2 <br> Fact families: $\begin{aligned} & 10=8+2 \\ & 10=2+8 \\ & 10-2=8 \\ & 10-8=2 \end{aligned}$ |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Regroupateninto ten ones | Use a PV chart to show how to change a ten into ten ones, use the term 'exchange' | $20-4=$ | $20-4=16$ |
| Partitioning to subtract without regrouping. | $34-13=21$ <br> Use Dienes to showhowtopartition the number when subtracting withoutregrouping. | Children draw representations of Dienes and cross off. <br> IIX才 $43-21=22$ | 43-21 = 22 |
| Make ten strategy <br> Progression should be crossing one ten, crossing more than one ten, cross ing the hundreds. | Useabeadbarorbeadstrings tomodel counting to next ten and the rest. |  | $93-76=17$ |
|  |  |  |  |


|  <br> Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Columnsubtraction without regrouping | Use base 10, pv counters or Numicon to model, physically remove first the ones, then the tens - move to 3 -digit. |  <br> Draw representations to support understanding | $\begin{gathered} 47-24=23 \\ -\frac{20+7}{20+4} \\ \hline 20+3 \\ \hline \end{gathered}$ <br> Intermediate step may be needed to lead to clear subtraction understanding. |
| Column subtraction with regrouping | 542-15 <br> Exchange <br> 1 ten for 10 ones <br> subtract ones then tens <br> Begin withbase 10 orNumicon. <br> Moveto pv counters, modelling the exchange of a ten into ten ones (or a hundred into ten tens). | Children may draw base ten. pv counters and cross off. <br> Missing number calculations, using bar models to identify operation and rekated fact families. | $836-254=582$ <br> Begin by partitioning into pv $\begin{array}{r} 200 \quad 50 \quad 4 \\ \hline 50080 \quad 2 \\ \hline \end{array}$ columns <br> Then move to formal method. $\begin{array}{ccc} 7 & 28 & -582=146 \\ { }^{H} & \top & 4 \\ { }^{7} & 12 & 8 \\ 5 & 8 & 2 \\ \hline 1 & 4 & 6 \\ \hline \end{array}$ |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Subtracting tens and ones <br> Year4subtractwith up to 4 digits. <br> Introduce decimal subtrac tion | $234-179$  <br> Model process of exchange using Numicon, base ten and then move to PV counters. | Children to draw pv counters and show their exchange-see Y 3 | $\begin{array}{r} 2^{6} 8^{\prime} 54 \\ -1562 \\ \hline 1192 \end{array}$ <br> Use the phrase 'take and make' for exchange |
| Year 5- Subtract with at least 4 digits <br> Subtract with decimal values, including mixtures of integers and decimals and aligning the decimal | As Year 4 | Children to draw pv counters and show their exchange-see Y3 <br> Using bar models to represent more complex missing number calculations. | $\begin{array}{r} { }^{2} 8^{10} X^{1} 0^{\circ} 8^{\prime} 6 \\ -\quad 2128 \\ \hline 28,928 \end{array}$ $\begin{array}{ll} \begin{array}{l} \text { Use zeros } \\ \text { for place- } \\ \text { holders. } \end{array} & { }^{6} 7^{10} X^{1} 6{ }^{8} 9 \cdot 1 \\ & -\quad 372 \cdot 5 \\ \hline 6796 \cdot 5 \end{array}$ |
| Year 6-Subtract with increasingly large and more complex numbers and decimal values |  |  | $\begin{array}{r} \circ 14616,699 \\ -\quad 89,949 \\ \hline 60,750 \end{array}$ $\begin{array}{r} 710 \cdot 5 \cdot 3 \mathrm{~K} 19 \mathrm{~kg} \\ -\quad 36 \cdot 080 \mathrm{~kg} \\ \hline 69 \cdot 339 \mathrm{~kg} \end{array}$ |


| Objective \& Strategy | Concret e | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Doubling | Use practical activities using manipultives including cubes and Numicon to demonstratedoubling | Draw pictures to show how to double numbers <br> Double 4 is 8 | Partition a number and then double each part before recombining it back together. |
| Counting in multiples | Count the groups as children skip count. Children mayuse theirfingers as they are skip counting. $\square$ | Children make representations to show counting in multiples. | Count in multiples of a number aloud. <br> Write sequences with multiples of num- bers. $2,4,6,8,10$ <br> $5,10,15,20,25,30$ |
| Making equal groups and counting the total <br> (multiplicand x multiplier Eg. $2 \times 3$ meaning 3 lots of 2 , or 2 , 3times) | Use manipulatives to create equal groups. | Draw to show $2 \times 3=6$ <br> Draw and make representations | $2 \times 4=8$ <br> (multiplicand $x$ multiplier <br> Eg. $2 \times 4$ meaning 4 lots of 2 , or 2 , 4 times) |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Repeated addition | Use different objects to add equal groups | Use pictorial including number lines to solve proble ${ }^{\text {m }}$ There are 3 sweets in one bag. How many sweets are in 5 bags altogether? | Write addition sentences to describe objects and pictures. |
| Understanding arrays | Use objects laid out in arrays to find the answers to 2 lots of 5,3 lots of 2 etc. | Draw representations of arrays to show understanding | Multiplication number sentences: $\begin{gathered} 3 \times 2=6 \\ 2 \times 5=10 \end{gathered}$ |
|  |  |  |  |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Doubling | Model doubling using dienes and PV counters. | Draw pictures and representations to show how to double numbers | Partition a number and then double each part before recombining it back together. |
| Counting in multiples of $2,3,4,5$, 10 from 0 (repeated addition) | Count the groups as children are skip counting, children mayuse theirfingers as they are skip counting. Use bar models.$5+5+5+5+5+5+5+5=40$III III III III | Number lines, counting sticks and bar models should be used to show representation of counting in multiples. | Count ing multiples of a number aloud. <br> Write sequences with multiples of numbers. $\begin{aligned} & 0,2,4,6,8,10 \\ & 0,3,6,9,12,15 \\ & 0,5,10,15,20,25,30 \end{aligned}$ $4 \times 3=$ $\square$ |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Multiplication is commutative $\begin{aligned} 5 \times 3 & =15 \\ 3 \times 5 & =15 \end{aligned}$ | Create arraysusing counters and cubes and <br> Numicon. <br> Pupils should understand that an array can representdifferentequations andthat, as multiplication is commutative, the order of the multiplication does not affect the answer. | Use representations of arrays to show different calculations and explore commutativity. <br> $12 \div 3$ | $\begin{aligned} & 12=3 \times 4 \\ & 12=4 \times 3 \end{aligned}$ <br> Use an array to write multiplication sentences and reinforce repeated addition. $\begin{aligned} & 5+5+5=15 \\ & 3+3+3+3+3=15 \\ & 5 \times 3=15 \\ & 3 \times 5=15 \end{aligned}$ |
| Using the Inverse <br> This should be taught alongside division, so pupils learn how they work alongside each other. |  |  | $\begin{aligned} & 2 \times 4=8 \\ & 4 \times 2=8 \\ & 8 \div 2=4 \\ & 8 \div 4=2 \\ & 8=2 \times 4 \\ & 8=4 \times 2 \\ & 2=8 \div 4 \\ & 4=8 \div 2 \end{aligned}$ <br> Show all 8 related fact family sentences. |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Grid method 2 digit $\times 1$ digit <br> Then move towards 3 digit x 1 digit | Show the links with arrays to first introduce the gridmethod. <br> 4 rows of 10 4 rows of 3 <br> Moveonto basetentomove towardsa more compactmethod. <br> Move on to place value counters to show howwearefinding groups of anumber.We are multiplying by 4 so we need 4 rows <br> Fill each row with 126 <br> Add up each column, starting with the ones making any exchanges needed <br> Then you have your answer. | Childrencan representtheir work with place value counters in a way that they understand. <br> They can draw the counters using colours to showdifferentamountsorjustusethecirclesin the different columns to show their thinking : <br> Bar model are used to explore missing numbers $4 \times \square=20$ | Start with multiplying by one digit numbers and showing the clear addition alongside the grid. $210+35=245$ |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Grid method recap from year 3 for 2 digits $\times 1$ digit <br> Consolidation of 3 digit numbers by 1 digit. | As above <br> Starting with the ones - total amounts, incorporating addition of exchanges where necessary | Children can representtheir work with place value counters in a way that they understand. <br> They can draw the counters using colours to showdifferentamountsorjustusethecirclesin the different columns to show their thinking as shown above (Y3) | Recap of multiplying $2 / 3$ digit by 1 digit then moving forward, multiply by a 2 digit number showing the different rows within the grid method. |
| Column multiplication | Children can continueto be supported by place value counters at the stage of multiplication. This initially done where there is no regrouping. $327 \times 4$ <br> It is important at this stage that they always multiply the ones first. <br> The corresponding long multiplication is modelled alongside | $x$ 300 20 7 <br> 4 1200 80 28 <br> The grid method my be used to show how this relates to a formal written method. <br> Bar modelling and number lines can support learners when solving problems with multiplication alongside the formal written methods. |  |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Column Multiplication for 3 and 4 digits $\times 1$ digit. | It is important at this stage that they always multiply the ones first. <br> Children can continue to be supported by place value counters at the stage of multiplication. This initially done where there is no regrouping. $321 \times 2=642$, then exchanging. | As previously |  |
| Column multiplication | Manipulativesmaystillbeusedwiththecorresponding long multiplication modelled alongside. | As previously - continuing to use bar modelling to support prob lem solving | $18 \times 3$ on the first row <br> ( $8 \times 3=24$, exchanging the 2 for 20 , <br> then $1 \times 3$ ) <br> $18 \times 10$ on the 2nd row. Show multiplying by 10 by putting zero as a place holder in units first |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Multiplying numbers up to 2 decimal places by a single digit |  |  | Remind children that the single digit belongs in the ones column. Line up the decimal points in the question and the answer. |
|  |  |  | Add Os as place holders |


|  <br> Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Division as sharing | I have 10 cubes. <br> Can you share them equally between 2. | Children use pictures or shapes to share quantities. <br> 8 shared between 2 is 4 <br> Sharing: <br> 4 <br> 12 shared between 3 is 4 | 12sharedbetween3is $4$ |



| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Division with arrays (as grouping) | Link division to multiplication by creating an array and thinking about the number sentences that can be created. $\begin{array}{lll} \text { Eg } & 15 \div 5=3 & 5 \times 3=15 \\ & 15 \div 3=5 & 3 \times 5=15 \end{array}$ | Draw an array and use lines to split the array into groups to make multiplication and division $\begin{aligned} & 15 \div 5=3 \\ & 15 \div 3=5 \end{aligned}$ | Find the inverse of multiplication and division sentences bycreating eightlinking number sentences. $\begin{aligned} & 7 \times 4=28 \\ & 4 \times 7=28 \\ & 28 \div 7=4 \\ & 28 \div 4=7 \\ & 28=7 \times 4 \\ & 28=4 \times 7 \\ & 4=28 \div 7 \\ & 7=28 \div 4 \end{aligned}$ |
| Division as grouping | Usecubes, counters, objects or place value counters to aid understanding. <br> 24 divided into groups of $6=4$ $96 \div 3=32$ | Continue to use bar modelling to aid solving division problems. $\begin{aligned} & 20 \div 5=? \\ & 5 \times ?=20 \end{aligned}$ | How many groups of 6 in 24 ? $24 \div 6=4$ |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Division as grouping -moving to short division <br> 2 digit divided by 1 digit (moving to 3 digit | Using pv counters . $28 \div 2$ <br> Start with the tens: how many groups of 2 counters, then the ones. No remainders in tens or 1 s . <br> Moving to more complex where an exchange is required: eg $38 \div 2$ <br> The remaining 1 tenis exchanged for ten 1 s then the 1 s are grouped into 3 s . <br> Use place value counters to divide moving to using the formal method of short division | Children can use drawn diagrams to help them divide numbers: <br> Encourage them to move towards counting in multiples or using known $x$ and $\div$ facts | 2digit divided by 1 digit, no remainder $\begin{array}{ll} .39 \div 3 & \frac{13}{39} \\ .69 \div 3 & \frac{23}{69}- \end{array}$ <br> Then move onto 2 digit divided by 1 digit where there is an exchange from tens to ones $4 \longdiv { 1 8 }$ |


| Objective \& Strategy | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Division with remainders. | $14 \div 3=$ <br> Divide objects into groups and see how much is left over <br> Moving to using place value counters alongside short division, exchanging remaining hundreds into the tens and remaining tens into the ones. Remaining ones to be expressed as a remainder | Jumpforwardinequal jumpsonanumberline then see how many more you need to jump to find a remainder. <br> Drawdots and groupthem to divide an amount and clearly show a remainder. <br> Use bar models to show division with remainders. <br> remainder: <br> is in 40?" <br> painder: <br> s , when it becomes inefficient to count in single mu rded using known facts. | Complete written divisions and show the remainder using r . <br> $97 \div 4=24$ r 1 <br> es <br> remainder of 2 <br> tiples, bigger |

For larger numbers, when it becomes inefficient to count in single multiples, bigger


| Objective \& Strategy | Long Division |
| :---: | :---: |
| Divide numbers up to 4 digits by a 2-digit whole number using the formal written method of long division, and interpret remainders as whole number remainders, fractions, decimals or by rounding, as appropriate for the context | Moving from examples with no remainders, through examples where remainders in the ones to examples where remainders in any of the place values, using known multiples to scaffold: <br> eg, $\quad 516 \div 12$ <br> Multiples to help: $\begin{gathered} 12 \times 1=12 \\ 12 \times 2=24 \\ 12 \times 3=36 \\ 12 \times 4=48 \\ 12 \times 5=60 \\ \square \end{gathered}$ <br> 51 divided by 12 is 4 reminder 3 - <br> $12 \times 4$ is 48 , <br> Subtract 48 from 51 <br> 3 (tens)remaining <br> Then move the 6 ones down to join the remaining 3 tens <br> So now 36 divided by 12 |

Then move the 6 ones down to join the remaining 3 tens
So now 36 divided by 12

