



# East Sheen Primary School PTA

## AGM Minutes

**Tuesday 21st November 2017**

### **Present:**

Elizabeth Page, Debbie Canner, Susannah Anderson, Lorna Campbell, Joanna Farmer, Ali Morris, Mel Edwards, Tracey Grove, Louisa Platt, Margie Payne, Hero Preston, Hetty Dawson, Patricia O'Rorke, Jane Ouvaroff, Sabrina Bulloch, Liz Helstrom, Jess Ward, Jess Gray and Ali Scott.

Total number in attendance (excluding committee): **37**

### **1. Welcome**

AM welcomed all to the meeting.

### **2. Apologies for absence**

Katie Durling and Jo Schuberth.

### **3. Minutes of the AGM 8/11/2016**

SA opened the meeting by welcoming all and stated that East Sheen Primary School PTA is a registered charity and that as such is required to have an AGM.

All attendees had been given copies of the November 2016 AGM minutes.

**VOTE CARRIED** to agree receipt of AGM Minutes from last year.

### **4. Matters arising from AGM 8/11/2016**

No matters were arising from the previous minutes.

### **5. Chair's Report 2016/2017**

JF went through a summary of last year's fundraising activities and totals;

- Christmas Fair £13,658
- Summer Fair £12,573



# East Sheen Primary School PTA

- Summer Ball £23,653
- Football Tournament £1,645
- Bingo Night £1,040
- 5KM Fun Run £1,910
- Phoenix Magazine £1,874
- Easy Fundraising £187
- Northbrook £125
- Talent Show £297
- Overall total raised £56,962

## **6. Treasurers Report for the year ending 31 August 2017**

TG went through the fundraising expenditure for the school 2016/2017:

- Year 5 & 6 cooking tuition £4,140
- Sports equipment/kit £1,540
- Year 6 Leaving gifts £583
- Gardening £40
- ICT Tablets £7,884
- Cookery Handbook, £1,000
- Teaching Kitchen Maintenance £1,083
- Head teachers fund £1,500

Total Expenditure £17,770

Surplus of income over Expenditure £39,192

## **7. Appointment of Independent Examiner of Accounts for the year ending 31 August 2017**

ESPS PTA, East Sheen Primary School, Upper Richmond Road West,  
London, SW14 8ED  
President: Elizabeth Page (Head Teacher)  
Charity number: 273295



# East Sheen Primary School PTA

- **VOTE CARRIED** for parent **Fenella Broster** to be re-appointed as Independent examiner.

## **8. Election of Officers and Trustees of the Committee**

- SA reported the following ESPS PTA Committee members have resigned: Susannah Anderson, Lorna Campbell, Katie Durling, Joanna Farmer, Ali Morris, Jo Schubert, Ingrid Shercliff and Clare Brivati.
- President: Elizabeth Page
- Co-Chairs: Louisa Platt and Margie Payne
- Secretary: Patricia O'Rorke
- Treasurer: Tracey Grove
- Class Rep Co-ordinators: Mel Edwards and Hetty Dawson
- Teacher Rep Dawn Clacher
- Other committee officers elected: Hero Preston, Liz Helstrom, Sabrina Bulloch, Jess Ward, Jane Ouvaroff, Jess Oliver and Ali Scott
- Votes for the new PTA Committee to be elected - **VOTE CARRIED.**

## **9. Introduction from New PTA**

### **Co-Chair's Welcome:**

**LP** thanked the outgoing PTA Chairs for their hard work and commitment over the past 2 year. The PTA was vital to the success of the school and both new Chairs understood the importance of continuing the superb work which had been carried out previously. LP thanked all those for attending the AGM and for their ongoing support.

**MP** advised of forthcoming events in the fundraising calendar including the imminent Christmas Fair on Sunday, an adult social early next year, the Tough Mudder event and of course the Fun Run and Summer Fair.



# East Sheen Primary School PTA

**President's Comments:** The refurbishment of the KS1 and KS2 girls and boys toilets had been delayed until a more competitive quote had been found. The remainder of the building work was to be completed by the end of the year

## 10. **Fundraising requests**

EP detailed the annual commitments for the PTA which totals £7,305.

- Year 6 leaving hoodies £600
- Head teachers fund £500 per term. Total: £1,500
- Egg and Soldier's Cookery Classes Year 5 and 6 (part cost) £4,905.
- Teaching Kitchen Maintenance £300.
- **Vote approved** for these annual funding requests.

EP proceeded to go through the current fundraising requests from school.

- Refurbishment of the toilet block not included in new build £50,000
- Improve East Sheen playground following build £5,000
- Early years playground equipment £5,000
- New PTA Store £1,000
- External canopies for new classroom courtyard £8,000
- External Gardens with any available funds

HP presented on findings of research into the 'Green Wall' £50,000

- 'Green Wall' has been found to lessen effects of pollution on children more so than trees.
- These are being put in many schools because they have cleansing properties and there has been shown to be a 40% reduction of pollution with this physical barrier
- The most promising solution appears to be an 8ft ivy tree hedge which needs a narrow width of 40cm planting space and can be planted effectively overnight.



## East Sheen Primary School PTA

- Green wall would be planted behind the brick wall (6ft tall) which would be extended 1m by a fence.
- **HP** showed pictures of the brick and fencing and proposed location of the ivy wall (£20,000), fencing (£14,100) and water plumbing (2,000).
- If properly maintained the wall could last up to 70 years (hence the importance of planning good water plumbing for the irrigation). Given the design, the wall is securely bolted and should be able to withstand all but the most extreme weather conditions.
- There will be a Mayor's audit on 30<sup>th</sup> November after which feedback and advice will be given. The Environment department will look at the audit and funding might be forthcoming.
- **DC** continues to search out other funding sources, many of which match any fundraising made.
- Any questions about the findings and research, as well as suggestions for good planting ideas will be welcomed by HP at [cleanairparents@gmail.com](mailto:cleanairparents@gmail.com)

### Close of Business

**EP** closed the AGM at 20.20