

**ANNUAL GENERAL MEETING MINUTES
(Charity Number: 273295)**

Monday 10th October – 7.00pm

ANNUAL GENERAL MEETING Minutes

Present: ~~SEPH~~ Harry Page (HP), Andy Young (AY), Basak Yagci (BY), Dan Guzman (DG), Justyna Sandomierska-Wasik (JS)

Attendee's total - 26

1. Welcome & Apologies of Absence

AY welcomed everyone to the PTA AGM. As East Sheen Primary School PTA is a registered charity it is legally required to have an annual AGM.

Dorothea Georgiadou apologised for being absent.

2 Financial review 2021/2022 - AY

With the support of the whole school and the local community we have raised an amazing **£32,081**

Total funds raised were £52k, and generated at the following events:

- Coffee a week campaign £11,722
- Easyfundraising/online shopping £3,257
- Quiz night £3,720
- Year group disco's £2,507
- Summer Fair 2021 £17,738
- Christmas Fair £12,750
- Sport events £654

Net expenses on the above events left a net amount raised for the charity of £43,970

This amount was used in line with the school and PTA requirements, including the following items:

- School supplies totalling £12,870, including 5x laptops, science workshops, D&T supplies, whiteboards, outdoor play equipment, teaching kitchen supplies etc.
- School stage £7,747
- Gardening / grounds £3,064
- Classroom books £3,031
- Head teachers fund £1,500
- Y6 leavers fund £1,053

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- Other school costs of £1,248

3. Fundraising plans for 2022/23

BY proceeded to run through the fundraising plans for the forthcoming year, with the main events being:

- October 22 quiz night
- Winter 22 xmas fair
- A summer ball, with a dedicated committee being formed to support this.
- Summer 2023 fair
- In addition, there will continue to be regular, smaller, community focused events like the sports events and the year group disco's.

4 Fundraising requests for 2022/23

HP proceeded to go through the new funding requests from the school:

Two major items were proposed for approval:

- Astroturf area repairs and replacement. A capital bid has been submitted to the ruling council, the outcome of which is not yet know, but the PTA may be asked to contribute to any shortfall, should budgets allow, vs the total request of £65k.
- Wellbeing hub/area as part the ongoing school rebuild project – cost is estimated at around £20k, with quotes still being finalised.

In addition, there was a long list of smaller requested submitted by the school staff, including

- Phonic reading materials £4,700
- ICT – teaching laptops, iPad charging stands, iPad cases.
- Year 6 reading books & globes
- Year 5 chalk boards
- Year 4 DT resources
- Reception supplies wishlist

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- English spelling subscriptions and books,
- Science topic books

The total sum of all these additional requests was £9,428,

VOTE CARRIED to support all funding requests

AY detailed the annual commitments from the PTA 21/22:

- ☐ Head teachers fund £1500
- ☐ Year 6 leaving gifts £700
- ☐ Kitchen cleaning / maintenance £300
- ☐ Gardening maintenance £2,500

Total £5,000

HP thanked the PTA for the important work that they do and welcomed the new team.

5 Any other business

Close of business - **AY** thanked everyone for their time and closed the AGM at 19:25

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